

No. GAD-SC-GCS-0012-2013-25083/Gen.

**Government of Odisha**  
**General Administration Department**

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Bhubaneswar, the 5<sup>th</sup> September, 2013

OFFICE MEMORANDUM

Subject: Attestation of true copies of original certificates and documents.

After revision of scales of pay of State Government employees according to the ORSP Rules,1998 civil posts under the Government were classified into Group-A, B, C & D vide this Department Resolution No. 17655 dated 07.06.1999. Subsequently it was decided in this Department Office Memorandum No. 25791 dated 31.08.1999 that officers who belong to Group- 'A' Services in the pay scales the maximum of which is not less than ₹13,500 and Officers who belong to Group – 'B' Services which include all posts in the pay scales the maximum of which is less than ₹13,500 but not less than ₹ 9,000 or as revised by Government from time to time may attest the true copies of the original certificates/documents in their official capacities.

In the meantime basing on the revised scales pay prescribed under the ORSP Rules,2008 civil posts under the State Government have been re-classified into Group-A, B, C & D vide this Department Order No.18861 dated 08.07.2013. Keeping in view the said classification of posts, it has been decided that all officers belonging to Group-A and officers belonging to Group-B carrying grade pay ₹4600 and above will attest true copies of original certificates and documents.

*(Signature)*  
5/9/13

Joint Secretary to Government

Memo No. 25084 /Gen.,

Dated 05.09.2013

Copy forwarded to All Departments of Government/ All Heads of Department/ All Collectors/ the Registrar, Orissa High Court, Cuttack/ Registrar, Orissa Administrative Tribunal, Bhubaneswar/ Special Secretary, Orissa Public Service Commission, Cuttack/ Additional Commissioner, TC, Gopabandhu Academy of Administration, Bhubaneswar/ Secretary Orissa Staff Selection Commission, Bhubaneswar/ Secretary Odisha Sub-ordinate Staff Selection Commission, Bhubaneswar, Special Secretary, G.A.(Vigilance) Department, Cuttack for information and necessary action.

*Gatra*  
*5-9-13*

Joint Secretary to Government

Memo No. 25085 /Gen.,

Dated 05.09.2013

Copy forwarded to the Principal Secretary to Governor/ Additional Chief Secretary to Chief Minister/ P.S. to Chief Secretary/ P.S. to DC-cum-ACS/P.S. to Chief Administrator, KBK for information.

*Gatra*  
*5-9-13*

Joint Secretary to Government

Memo No. 25086 /Gen.,

Dated 05.09.2013

Copy forwarded to the Officer in-charge, Secretariat I.T. Centre, Bhubaneswar for information and necessary action. He is requested to post this Circular in the website of G.A.Department.

*Gatra*  
*5-9-13*

Joint Secretary to Government

Memo No. 25087 /Gen.,

Dated 05.09.2013

Copy forwarded to all sections of G.A.Department/ G.A.Department Library/Guard File.

*Gatra*  
*5-9-13*

Joint Secretary to Government